

MINUTES

Regular Meeting BOARD OF TRUSTEES

Vernon College
January 18, 2012

The Board of Trustees of Vernon College met on January 18, 2012 at 11:30 a.m. in the Board Room of the *Osborne Administration Building* with the following present: Mr. Bob Ferguson, Vice-Chairman, Mr. Norman Brints, Secretary. Other board members in attendance were Mrs. Sylvia G. Mahoney, Mr. Curtis Graf, Mrs. Vicki Pennington, and Dr. Todd Smith. Absent: Mr. Gene Heatly, Chairman,

Others present were Dr. Dusty Johnston, President, and Deans: Dr. Gary Don Harkey, Mr. John Hardin, III, Mr. Garry David and Mr. Joe Hite. Also present were: Ms. Michelle A. Alexander, Director of Institutional Advancement/Executive Director, Vernon College Foundation; Mrs. Haven David, Director of Human Resources; Mrs. Betsy Harkey, Director of Institutional Effectiveness; Mrs. Mindi Flynn, General Ledger Accountant; Mrs. Sarah Davenport, Assistant Registrar; Mr. Chris Bell, Director of Campus Police; Mrs. Christie Lehman, Coordinator of Marketing & Alumni Relations; Mrs. Melissa Elliott, Director of Financial Aid; Mrs. Criquett Lehman, Director of Quality Enhancement; and Ms. Mary King, Administrative Secretary to the President. Guests present were Mr. Daniel Walker, from *The Vernon Daily Record*, Taylor Steward, Student Government Association President, and Ms. Carolyn Chaya.

Vice Chairman, Ferguson called the meeting to order at 11:30 a.m.

Mrs. Pennington made the motion, seconded by Dr. Smith to accept the *Minutes of the December 14, 2011 Regular Meeting* as presented. Dr. Johnston pointed out a missing section containing Ms. Alexander's foundation report. He read the report and noted the minutes be corrected as read. The motion carried unanimously.

Action Item A

Mr. Garry David presented the *Financial and Investment Reports as of December 31, 2011*. Mr. Brints made the motion, seconded by Mr. Graf to accept the report as presented. The motion carried unanimously.

Action Item B

Mrs. Mahoney made the motion, seconded by Dr. Smith to approve the *Telephone/Internet Cabling Proposal* for the Century City Center Renovation as presented. The motion carried unanimously.

Action Item C

Mrs. Mahoney made the motion, seconded by Mrs. Pennington to approve the *HVAC Energy Management Control System Proposal* for the Century City Center Renovation as presented. The motion carried unanimously.

Action Item D

Dr. Smith made the motion, seconded by Mrs. Mahoney to approve the *Skills Training Center Building Lease* with Wichita County as presented. The motion carried unanimously.

Public Comment – Carolyn Chaya was present to make a public request. Carolyn is a water aerobics and arthritic instructor who mostly teaches in Altus. She stated the pool there has a program for senior citizens and wanted to present it to the board about possibly putting the same type of program here. The program allows senior citizens to use the pool for exercise for one hour at no cost and also allow citizens 55 years or older to swim at any time. She thought this might benefit Vernon senior citizen residents as well and to please take the request into consideration. A discussion was held but no decision was made.

President's Report/Board Discussion Items:

Dr. Johnston called the Board's attention to item five of the agenda to include board discussion items along with the president's report. He mentioned the board is welcome to bring up any subject they wish to discuss.

Dr. Johnston reported on the All Employee Professional Development Day held January 9, 2012. There was a good presentation regarding data. The afternoon session consisted of a round table discussion with all staff and the president excluding faculty. The floor was open for any questions. The faculty attended collaboration sessions, early alert, and division meetings.

Mr. Hite presented the Preliminary Enrollment numbers for spring with a headcount of 3,859. He stated that the Spring and Spring 1 semester count was down a little.

Dr. Johnston reported on the Century City Center renovation stating everything is going great. The owner/contractor/architect meetings are continuing every two weeks. It is amazing of the progress made. The focus is on the NW corner, which is the student services area where the walls are up, ductwork, electrical and heating ventilation is complete. The pouring of the second floor on the NE corner is complete. After going over the keyless entry plan again with the architect, the plan that will best meet our plans will be at a cost far less than first anticipated. We hope to have a small slide show at the next board meeting.

Dr. Johnston gave a report that the Budget is already in discussion on campus. There is a significant feeling that there will be a reduction in state appropriations for the second year in the biennium. He will be attending a presidents meeting in Austin in two weeks and it will probably be a major topic of discussion.

Dr. Johnston called the Board's attention to the following upcoming events:

- (1) Vernon College Foundation Board meeting – Wichita Falls – 10:00 a.m. January 19, 2012
- (2) TACC Quarterly President's meeting – Austin – January 25, 2012
- (3) February Board of Trustees meeting – Wednesday, February 15, 2012
- (4) VC Foundation On-line Auction – February 29 – March 2, 2012
- (5) TCCTA Conference – Frisco, TX – March 1-3, 2012

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

Mr. Brints made the motion, seconded by Mrs. Mahoney to accept the following personnel items:

A. Employment

- (1) Kelly Peterson, Classified II – Student Services Secretary - CCC, effective January 2, 2012 with an annual salary of \$20,371.

B. Resignation

- (1) Christopher Strader, IT Administrator, effective December 9, 2011
- (2) Cynthia Corrigan, Mathematics Instructor, effective January 6, 2012
- (3) Bill Grindstaff, Network Administrator, effective January 20, 2012

The motion carried unanimously.

Closed Session: Mr. Graf made the motion, seconded by Mrs. Mahoney to go into closed session at 12:30 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074 to discuss personnel. The motion carried unanimously.

Open Session: Mrs. Mahoney made the motion, seconded by Mr. Graf to reconvene at 1:05 p.m. in open session. The motion carried unanimously.

Action: No action was taken.

There being no further business Vice Chairman Ferguson adjourned the meeting at 1:08 p.m.

Mr. Bob Ferguson, Vice Chairman

Mr. Norman Brints, Secretary